

NOTIFICATION FOR THE POSTS OF GRAMIN DAK SEVAKS IN THE CIRCLE

Delhi Circle

STAFF/R-11/GDS/ONLINE RECTT/2017-18

Applications are invited by the respective appointing authority as shown in the annexure 'B' against each post, from eligible candidates for the selection and engagement to the posts of **Gramin Dak Sevaks** under **Delhi Circle** as listed in the Annexure.

Eligibility:

- A. AGE:-** The minimum and maximum age for the purpose of engagement to Gramin Dak Sevaks posts shall be between 18 and 40 years as on the last date of submission of application through online. The maximum age shall be relaxable by 03 (three) years to those belonging to OBC categories and 05 (five) years in case of candidates belonging to SC/ST. [10 years for PH above the respective category]
- B. EDUCATIONAL QUALIFICATION:-** The candidate should pass 10th standard from approved state boards by the respective State Govt. / Central Govt. The state wise list of approved boards is at Annexure 'A'. No weightage will be given for possessing any qualification(s) higher than the mandatory educational qualification. The Candidate passed Xth class examination in first attempt will be treated as meritorious against those passed compartmentally.
- C. COMPUTER KNOWLEDGE:-** The candidate should have computer knowledge and will be required to furnish basic computer training certificate for at least 60 days from a recognized Computer Training Institute. Certificates from Central Government/ State Government/ University/ Boards etc., will also be acceptable for this purpose. This requirement of basic computer knowledge certificate shall be relaxable in cases where a candidate has studied computer as a subject in Class X or Class XII or higher educational qualification provided the candidate submits a certificate of Class X or Class XII or higher educational qualification in which he/she has studied computer as a subject.
- D. RESIDENCE:-** The candidate selected for the post of GDS BPM must mandatorily take up his/her residence in the Branch Post Office village within one month after selection

but before engagement as Gramin Dak Sevak Branch Postmaster. The candidate shall submit a declaration to this effect in the application. The candidate selected for the post of other than GDS BPM should reside in post village/delivery jurisdiction.

E. ADEQUATE MEANS OF LIVELIHOOD:- The candidate applying for the post shall note that he/ she will have adequate means of livelihood to support himself/ herself and his/ her family from other sources so as to have to supplement his/her income. However, this shall not be a pre requisite for candidates for the purpose. Selected candidate shall be required to comply with this condition within 30 days after selection but before engagement. The candidate shall furnish an undertaking in the application itself that he/ she has other sources of income besides the allowances to be paid by the Government for adequate means of livelihood for himself/ herself and his/her family. The candidate after selection as Gramin Dak Sevak shall have to give the undertaking again before engagement.

F. FURNISHING OF SECURITY:- The candidate applying for the post shall note that he/she shall furnish security amount of Rs. 25,000/- in the event of his/her engagement for the post of BPM and Rs. 10,000/- for other categories. The security shall be in the form of Fidelity Guarantee bond or National Savings Certificate pledged to the Department of Posts in the name of the President of India.

G. ACCOMODATION FOR LOCATING BRANCH POST OFFICE:- The candidate selected for the engagement of BPM shall have to provide centrally located accommodation in the Branch Post Office village within 30 days for use as Post Office premises and the expenditure of the hiring if any needs to be borne by the candidates.

H. No person holding an elective office will be considered for engagement to the post.

I. The candidate selected as Gramin Dak Sevak shall not engage in any activity with any outside agency which would be detrimental to the business or interest of the Post Office.

J. Past experience or service of any kind will not be considered for selection.

K. Cycling knowledge is a pre-requisite condition for GDS posts attached with outdoor duties.

L. A Gramin Dak Sevak shall be outside the Civil Service of the Union and governed by GDS (Conduct and Engagement) Rules 2011 as amended from time to time.

M. SELECTION CRITERIA:-.

1. Selection will be made as per the automatic generated merit list as per the rules based on the candidates online submitted applications.
2. No weightage will be given for higher educational qualification. Only marks obtained in 10th standard of approved Boards aggregated to percentage to the accuracy of 4 decimals will be the criteria for finalizing the selection. Passing of

all the subjects as per the respective approved board norms is mandatory for taking candidate into account for calculating the merit.

3. In case candidates get the same marks, the merit order would be taken as DOB(higher age as merit), ST female, SC female, OBC female, UR female, ST Male, SC Male, OBC male, UR male.
4. Candidate can opt any five choice of posts with preference of priority from the Circle/Circles applied. In case if the candidate is selected in all choices the lowest priority preference will be retained and all other candidatures will be forfeited.

Ex : If a candidate opts for five posts with preference post1, post2, post3, post4, post5 etc and selected as meritorious in more than one post, the post in the order of preference will be offered and the candidature for all the remaining posts will be forfeited.

5. In case candidate willfully uploads wrong documents/information and unnecessary documents, his candidature will not be considered. Similarly in case the candidate enter marks erroneously either high or low with reference to marks list uploaded then the candidature will also not be considered.
6. The candidate will get an SMS on his provisional selection on the prescribed date after selection. Mere getting SMS or any other communication on selection will not entitle the candidate to claim for regular selection/appointment. The final selection/appointment will be based on satisfactory completion of verification and genuineness of all educational & other documents produced by the candidates by the concerned authorities.
 - a) Department is not responsible for non-receipt of email/SMS by the candidate due to any specific reason or without any reason arising out of providers services and other dependencies. However, a physical communication in regard to provisional selection intimation will be sent by respective recruiting authorities in due course as per the selection procedure.
 - b) Applicants submitted applications without complete data will also be rejected from consideration.
7. Candidate can view his/her result status in the website by providing the reference number till the results are announced. once results are declared and post is filled, it can be viewed in the results status which provides all details of the candidates applied for that post.

N. How to apply:- Candidate who desires to apply online will have to register himself in the portal through <https://indiapost.gov.in> or <https://appost.in/gdsonline> with the basic details to obtain the Registration Number.

1. For registering the candidature, the candidate should have the following essential data.

- i) Name (In capital letter as per X class certificate Marks Memo including spaces)
- ii) Father Name
- iii) Mobile Number
- iv) Date of Birth
- v) Gender
- vi) Community
- vii) PH – Type of Disability – (HH/OH/VH)- Percentage of disability
- viii) State in which Xth class passed
- ix) Board in which Xth class passed
- x) Year of Passing Xth class
- xi) Xth Class Certificate Number

2. Any candidate will be allowed to register only one time in the portal. With this registration number he may apply to any of the Circles or any number of optional posts. Candidate should not attempt willful duplicate registrations since duplicate registration entitles disqualification of the registration.

O. Fee Payment:-

1. Applicant of category OC/OBC Male should pay a fee of Rs. 100/- (Rupees one hundred) at any Head Post Office. Candidate who requires to make the payment has to visit any Head Post Office to make the payment. **For making the payment candidate should inform Registration Number at the PO Counter.**

2. However, fee payment is exempted for all Female and SC/ST candidates. They may apply online directly through the provided link in the Website.

3. For applying online candidate should submit the application by providing information of Registration Number (and Fee payment Number once, in case of fee to be paid) to proceed to fill up the subsequent information. Documents once uploaded against one registration number will remain in the server hence for submission of subsequent posts or for other Circles, candidates need not upload any documents further. The candidates need to upload documents in the following format.

Name of the Document	Uploading file format	Permitted file size	Is the upload mandatory or not
SSC Marks Memo / Certificate	.jpg/.jpeg	200kb; not exceeding A4 size	Mandatory
Additional SSC Marks Memo1(for candidate not qualified in single attempt)	.jpg/.jpeg	200kb; not exceeding A4 size	Not Mandatory
Additional SSC Marks Memo2(for candidate not qualified in single attempt having more than two marks memo)	.jpg/.jpeg	600kb; not exceeding A4 size	Not Mandatory. Marks memos more than two need to upload once here
Computer Certificate	.jpg/.jpeg	200kb; not exceeding A4 size	Not Mandatory – May be submitted to the appointing authority at the time of appointment if got selected
Community Certificate	.jpg/.jpeg	200kb; not exceeding A4 size	Mandatory for all categories except for Un Reserved category. OBC Certificate should be in the form of CG approved creamy layer Certificate
Photo	.jpg/.jpeg	50kb; 200x230 pixels preferable	Mandatory
Signature	.jpg/.jpeg	50kb; 200x230 pixels preferable	Mandatory

P. IMPORTANT INSTRUCTIONS:

The appointing authority of each post reserves the right to modify or cancel the notification of a post at any time without assigning any reason.

This document is computer generated no signature is required.

For enquires candidates may mail to dopgdsenquiry@gmail.com

ANNEXURE

Gramin Dak Sevak Vacancy Position for Delhi Circle

For All Posts:

Application online Submission Start Date: 08/04/2017

Application online Submission End Date: 08/05/2017

S.No	Division	HO Name	SO Name	BO Name	Post Name	Category	No of Posts	Scale of Pay	Recruiting Authority
1	New Delhi South West	Sarojini Nagar H.O	Bijwasan S.O	Bijwasan S.O	GDS MD	UR	1	4220-75-6470	IP,New Delhi South West 2nd Sub Division
2	New Delhi South West	Sarojini Nagar H.O	Chanakya Puri S.O	Chanakya Puri S.O	GDS Packer	ST	1	3635-65-5585	IP,New Delhi South West 2nd Sub Division
3	New Delhi South West	Sarojini Nagar H.O	Chanakya Puri S.O	Chanakya Puri S.O	GDS Packer	UR	1	3635-65-5585	IP,New Delhi South West 2nd Sub Division
4	New Delhi South West	Sarojini Nagar H.O	Chanakya Puri S.O	South Delhi Campus S.O	GDS Packer	UR	1	2295-45-3695	IP,New Delhi South West 2nd Sub Division
5	New Delhi South West	Sarojini Nagar H.O	Delhi Cantt S.O	Dhaura Kuan S.O	GDS Packer	UR	1	2870-50-4370	IP,New Delhi South West 2nd Sub Division
6	New Delhi South West	Sarojini Nagar H.O	Gurgaon Road S.O	Mahipalpur B.O	GDS MC	OBC	1	2295-45-3695	IP,New Delhi South West 2nd Sub Division
7	New Delhi South West	Sarojini Nagar H.O	Gurgaon Road S.O	Mahipalpur B.O	GDS MD	OBC	1	4220-75-6470	IP,New Delhi South West 2nd Sub Division
8	New Delhi South West	Sarojini Nagar H.O	Gurgaon Road S.O	Mahipalpur B.O	GDS MD	UR	1	4220-75-6470	IP,New Delhi South West 2nd Sub Division
9	New Delhi South West	Sarojini Nagar H.O	J.N.U. S.O	J.N.U. S.O	GDS MD	OBC	1	4220-75-6470	IP,New Delhi South West 2nd Sub Division
10	New Delhi South West	Sarojini Nagar H.O	J.N.U. S.O	J.N.U. S.O	GDS MD	SC	1	4220-75-6470	IP,New Delhi South West 2nd Sub Division
11	New Delhi South West	Sarojini Nagar H.O	J.N.U. S.O	J.N.U. S.O	GDS MD	UR	1	4220-75-6470	IP,New Delhi South West 2nd Sub Division
12	New Delhi South West	Sarojini Nagar H.O	J.N.U. S.O	J.N.U. S.O	GDS Packer	UR	1	3635-65-5585	IP,New Delhi South West 2nd Sub Division
13	New Delhi South West	Sarojini Nagar H.O	Kapashera S.O.	Kapashera S.O.	GDS MD	SC	1	4220-75-6470	IP,New Delhi South West 2nd Sub Division
14	New Delhi South West	Sarojini Nagar H.O	Kapashera S.O.	Kapashera S.O.	GDS MD	UR	1	4220-75-6470	IP,New Delhi South West 2nd Sub Division

15	New Delhi South West	Sarojini Nagar H.O	Vasant Vihar-1 S.O	Vasant Vihar-1 S.O	GDS MD	OBC	1	4220-75-6470	IP,New Delhi South West 2nd Sub Division
16	New Delhi South West	Sarojini Nagar H.O	Vasant Vihar-1 S.O	Vasant Vihar-1 S.O	GDS MD	UR	1	4220-75-6470	IP,New Delhi South West 2nd Sub Division

Community wise Consolidation of Posts

Community	No of Posts
UR	9
OBC	4
SC	2
ST	1
Total	16