

## General Instruction

1. Minimum eligibility criteria for the posts will be in accordance of the UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in Universities and Colleges and measures for the maintenance of standards in higher education, 2018 as adopted by the State of Uttarakhand.
2. The posts which do not comes under the preview of UGC, the norms of concerned regulatory bodies like AICTE, NCTE, RCI, ICAR etc shall be applicable.
3. The teaching/counseling/research experience in Open Universities shall be treated equivalent and at par with the regular/conventional mode of teaching/research experience.
4. The candidates having domicile certificate of Uttarakhand will only be considered under reserved categories (SC/ST/OBC/EWS/PWD) as per the policy of Uttarakhand Government. The candidates under reserved categories (SC/ST/OBC) will have to submit the relevant category certificate issued by the State Govt. department and domicile certificate along with application on the prescribed format.
5. The number of vacancies may increase or decrease, depending upon the availability at the time of selection.
6. Candidates must sent self-attested copies of testimonials, mark-sheets from graduation onwards in support of qualifications, reprints of publications and certificates in support of their research score claimed for the post along with the application form.
7. The University reserves the right to fill or not to fill any of/all the vacancies notified above at any time without giving any reason. Any consequential vacancies arising at the time of interview may also be filled up from the available candidates. The University may, at its discretion, fill up any future vacancy belonging to UR/EWS/SC/ST/OBC as per the roster point of the University.
8. Horizontal Reservation will be as per the policy of Uttarakhand Government. Due to non availability of the candidates against horizontal reservation vacancy, the specific posts may be filled by the other candidate of the respective category.
9. Any Corrigendum/Addendum/updates related to the recruitments process shall be available on official website of the University [www.uou.ac.in](http://www.uou.ac.in). Therefore, candidates are advised to visit the University website regularly.
10. Incomplete applications will not be considered and will be treated rejected.
11. In order to avoid last minute rush, the applicants are advised to apply early. In case of any technical error, the applicants can mail their problem at the e-mail [career.uou.ac.in](mailto:career.uou.ac.in). The University shall not be responsible for any postal delay.



12. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the University reserves the right to modify/withdraw/cancel without any communication made to the candidate.
13. Candidate must be in sound health. They must, if selected, be prepared to undergo such medical examination and satisfy such medical authority as the University may require.
14. Applicants who are in service should route their application through proper channel or should submit a 'No Objection Certificate' from the employer prior to the interview, failing to which their candidature shall not be considered.
15. Please visit our University website [www.uou.ac.in](http://www.uou.ac.in) for application form, details of qualification and other instruction in this regard.
16. Canvassing in any form OR on behalf of a candidate will be disqualified.
17. All recruitment any pay-fixation shall be done by the Executive Council of University only on the recommendations of duly constituted Selection Committees. The decision of the Appointing Authority shall be final. There shall be no scope of fixing of altering pay (pay matrix level) outside the Selection Committee. The Selection Committee shall be the only entity empowered to consider the posts services and qualifications of a candidate. Candidate from Government/Semi-Government/Autonomous Bodies/PSUs/PSBs service seeking pay protection must make claim before selection committee at the time of Personal Interview for necessary recommendation to avail protection. No requests for higher pay/pay protection not recommended by the Selection Committee will be entertained before or after joining.
18. The applicants applying in response to this advertisement should satisfy themselves regarding their eligibility for the post applied for. They must be fulfilling eligibility criteria as on the closing date of applications failing which their application will be rejected. The Institute will retain online applications data for non-shortlisted candidates only for three months after completion of recruitment process.
19. Applications which are not in prescribed form/without relevant supporting enclosures may be out rightly rejected. No correspondence will be entertained in this regard.
20. Request for individual acknowledgement shall not be considered. Those who want acknowledgement may send their hard copy of filled applications by Speed Post/Registered Post.
21. The date for determining eligibility of candidates in every respect i.e. qualifications, experience etc. shall be considered as on the last date of submission of online application form.
22. Mere fulfillment of eligibility criteria does not guarantee candidates being called for interview. The University reserves the right to restrict number of candidates to be called for Interview by short-listing



the applications on the basis of higher benchmark for short-listing criteria as followed by the University.

23. Original documents along with one set of self-attested copies will have to be produced at the time of Interview for verification.
24. Request for conduct of Personal Interview through Video Conferencing or in any other mode will not be considered.
25. All related certificates, in original, proving the eligibility are a mandatory to be produced during document verification. Without original certificates proving eligibility, candidature shall be out rightly rejected at the time of document verification.
26. The candidate should not have been convicted by any Court of Law.
27. In case any information given or declaration by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to the appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority.
28. Legal disputes, if any, with UOU, Haldwani will be restricted within the jurisdiction of Nainital, Uttarakhand only.
29. EWS certificate issued till last date of filling the online application form shall be considered for reservation under EWS category.
30. Shortlisted candidates shall be called for Interview by e-mail only. List of the shortlisted candidates also be will available on University website [www.uou.ac.in](http://www.uou.ac.in).
31. The decision of the University in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination, selection and allotment of posts to selected candidates will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.
32. Any vigilance/disciplinary cases should not be pending against the candidates working in the any Govt. Organizations. In such cases, application shall not be considered or scrutinized.
33. Please fill the Online application form available in the University website [www.uou.ac.in](http://www.uou.ac.in) and submit application fee Rs. 1200/- (for UR & OBC categories) and Rs. 600/- (for EWS/SC/ST categories) **(Non-Refundable) be submitted through Online mode or Bank Challan (BOB) only.**
34. No Travelling Allowance (TA) shall be paid to outstation candidates for attending selection process.

**Registrar**

File No. **UOU/R3/Add/005/2019-20**

Dated: **06/03/2020**

**Copy to: for information/Publicity and necessary action:-**

1. Secretary (Gen) Association of Indian Universities, AIU House-16, Comrade, Indrajit Gupta Marg, New Delhi-110 002.
2. Registrar, All Uttarakhand State Universities.



3. Director, ICT, Uttarakhand Open University for uploading advertisement, and other details on University website/portal.
4. Finance Officer, Uttarakhand Open University.
5. P.S. to V.C - for information of Vice-Chancellor.
6. P.A. to Registrar- for information of Registrar.
7. RTI Cell.
8. Guard file.

A handwritten signature in black ink, consisting of a stylized, cursive script that appears to be the initials 'P.S.' followed by a large, sweeping flourish that extends downwards and to the right.

