

Details and Conditions of Post under USAATA

S. No.	Post	No.	Source of Recruitment and Pay	Qualification and Experience
1.	Deputy Director, Social Audit	01	Deputation 15600—39100 GP—6600	Persons from State Finance/Rural development Services working in the Pay scale of 15,600-39,100 Grade pay 6600 or on one scale below for more than 2 years. Proficient in computer applications particularly MS office.
2.	Assistant Director, Monitoring & Evaluation Senior Specialist (Monitoring & Evaluation)	01	Deputation/contract 15600—39100 GP—5400 OR Rs. 60000 /=	Persons working in the Pay scale of 15,600-39,100 Grade pay 5400 more than 2 years. Proficiency in English Proficiency in computer applications particularly MS office is mandatory. OR PG Social Science/Development Studies/Economics or relevant Field Person should have 10 year Experience in relevant field 3 year experience in Evaluation of Development Schemes
3.	Assistant Director, Social Development	01	Deputation/contract 15600—39100 GP—5400	Person from State Finance/Rural development/Social welfare Services working in the Pay scale of 15,600-39,100 Grade pay 5400 for more than 2 years. Proficient in computer applications particularly MS office.
4.	Social Audit Specialist	02	Rs. 40000 /=	Persons with at least a Post graduate degree in Social studies/MSW and having Proficiency in computer applications particularly MS office. Work Experience - Minimum 5 years of experience in social audits/accountability related issued Proficient in computer applications particularly MS office.

***The given number of posts is indicative. They may vary depending on vacancies at the time of selection**

Notes:

1. Depending on number of applications, USAATA, Uttarakhand has discretion to shortlist people for the walk in interview

IMPORTANT INFORMATION –

- Relevant documents (academic & experience) testifying the requirements should accompany the application (compulsory).
- Interview call for the job applied does not guarantee employment with us."
- "No TA / DA will be provided to candidates appearing for the interview."
- All above positions are offered only to the citizen of India and age calculation on the date of advertisement.
- **Nature of engagement:** - The engagement is purely on **contract** (except posts on deputation) which will be initially for a period of **one year**. Extension can be considered, based on performance and requirement of the Scheme.
- The candidates fulfilling the specified, qualifications and experience only should submit their application.
- Only shortlisted candidate will be called for interview. Mobile number and e-mail ID of the shortlisted candidates will be used for calling a Interview.

Age Limit:

1. The age of the candidates should not be more than 45 years.

Note - All the positions offered are on temporary basis in project mode and does not envisage any form of regular appointment at USAATA, Uttarakhand in future.

Mode of Submission of Applications:

Interested candidates should submit their application along with academic and experience related documents by registered post to the following address –

Postal Address – **Director**
Uttarakhand Social Audit, Accountability and Transperency

**Agency (USAATA)
Department of Rural Development
Room no. 24 & 25 , First Floor SBI Building
Uttarakhand Secretariat,
Dehradun-248001**

- **Last date for Submission of Application Form – 31th December, 2016 (Friday) at 05.00 PM.**

Rights are reserved: All rights are vested with Principal Secretray, DoRD for selecting or rejecting of any candidate. DoRD and its officials can reject or select any candidate according to their requirements and rejecting & selecting of candidate is at the sole discretion of DoRD and its officials. The selection committee reserves the right to alter the selection process whenever and wherever required based on the requirements.

sd/=
Director
Uttarakhand Social Audit,
Accountability and Transparency
Agency (USAATA)
Government of Uttarakhand

- ***Disclaimers: Mere eligibility doesn't guarantee a job. USAATA reserves the right to shortlist most suitable candidates based on qualification and relevant work experience.***

Application Format

1. Name of post applied for :
2. Name of the candidate (In block letter):
3. Father's Name :
4. Mother's Name:
5. Sex :
6. Age with DoB:
7. Nationality:
.....
8. Place of Birth : District
9. Language known:
10. Permanent address:
.....
11. Present address :
.....
12. Email id :
13. Mobile phone number:
14. Academic Qualification (Attach copies of Relevant certificates):

Self attested
Recent Passport size photo
4 X 3

Sl. No.	Examination	Board/ University/ Institution	Year	Division	Mark obtained	Percentage
1						
2						
3						
4						

15. Other qualification (Attach copies of Relevant certificates):

Sl.	Title of Certificate/Diploma/Degree	Board/ University/	Year	Division/
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No.	Institution	Grade
1		
2		
3		

16. Experience if any (Attach copies of Relevant certificates) :

Sl. No.	Organization	Post held	From	To	Duration	Type of work done
1						
2						
3						
4						

Number of Enclosures -(in words)

Declaration:

I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it.

Date :

Place :

Signature of the candidate